



Robert J. Gerardi, Jr., Ph. D.  
*Superintendent*

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**INTEROFFICE MEMORANDUM**

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**TO:** PARENTS/GUARDIANS  
**FROM:** Dr. Robert J. Gerardi, Superintendent  
**SUBJECT:** TEACHER QUALIFICATION LETTER  
**DATE:** September 2009-10

*R. J. G.*

Dear Parent/Guardian:

The Woonsocket Education Department is very proud of the many gains our schools have made. Without a doubt, the teachers in the Woonsocket Education Department are extremely competent individuals who care deeply for their students, always willing to “go the extra mile” for their students – your children.

As parents of a student in the Woonsocket Education Department, you have the right to know the professional qualifications of the classroom teachers who instruct your child(ren). Under the No Child Left Behind Law, you may ask for certain information about your child’s classroom teachers.

Specifically:

- ◆ If the teacher has been licensed by the Rhode Island Department of Education and if he or she is qualified to teach the grades and subjects he or she teaches.
  
- ◆ About the teacher’s college major, any advanced degrees, and the subject of those degrees.

Let me assure you that all of the teachers in the Woonsocket Education Department are licensed by the Rhode Island Department of Education.

A request for specific information may be made to your child’s building Principal. You may also ask the Principal for the qualifications of any Teacher’s Assistant or Paraprofessional that provides services to your child.

If you would like to know any of the above-referenced information, please contact your child’s school principal.

Please feel free to contact my office at 401-767-4608 for any further clarification.

RJG:dd